

**Get Consulate Endorsement in as few in 2 days**  
**Telephone: 2398 6024**

**Procedures:**

- 1 Applicants are required to submit an application for consulate endorsement facilitation services, application form is available on [www.webco.hk](http://www.webco.hk) or simply call 2398 6024.
- 2 Fax the below documents to certification branch for checking (852 - 2787 7477)
  - i) Consulate endorsement facilitation application form.
  - ii) Documents to be endorsed by respective consulate
  - iii) Declaration by Exporter (for documents not issued in Hong Kong)
- 3 After checking, applicants will be informed the results by fax or email
- 4 Payment Methods:
  - By Chamber Pre-paid Card
  - By Cheque (Payable to The Hong Kong General Chamber of Commerce)
  - By Cash
  - Through TT to Chamber's account  
Account Name : The Hong Kong General Chamber of Commerce  
Account Number : 002 - 220663 - 008  
Beneficiary Bank: The Hong Kong and Shanghai Banking Corporation Ltd
- 5 Send the official payment receipt and documents listed in paragraph 2 to the below:

3/F, Silvercorp International Tower,  
707-713 Nathan Road,  
Mong Kok, Hong Kong
- 6 If there is no complication, consulate endorsed documents will be ready for collection in as few as two days. On request, the endorsed documents can be sent back via courier service

**Notes:**

- i) Documents submitted for consulate endorsement in Hong Kong must be endorsed by the Chamber in advance.
- ii) For documents issued in China, they must be endorsed by China Council for the Promotion of International Trade (CCPIT) in advance, otherwise such applications must be applied through a Hong Kong exporter and supported by an Declaration by Exporter